



COMPASS Training Package Terms and Conditions Agreement

As of April 1, 2019, by registering for any program under the COMPASS Training Package (referred to as “COMPASS”), using the organization’s promo/coupon code, your organization accepts and agrees to the terms and provisions outlined in this agreement.

Use of the COMPASS Training Package:

COMPASS Promo/Coupon Code

Your organization is responsible for ensuring that its promo/coupon code is not shared with anyone outside of the organization. If you believe that your promo/coupon code has been compromised, or you wish to request a new promo/coupon code for any reason, you must notify SARC at sarclearningcentral@sarcan.sk.ca.

Cancellations or Session Transfers

If an employee from your organization cancels their attendance, or requests to be transferred to a session occurring on a different day and/or location, **less than 5 business days before the session**, your organization will **automatically be invoiced a \$45.00 administration fee**. This timeframe allows SARC the opportunity to make the space available to another organization that may be on the wait list, allows us to reduce catering contracts accordingly, and prepare the necessary materials.

If an employee from your organization misses an in-person session **without notifying SARC**, your organization will **automatically be invoiced a \$45.00 administration fee, consistent with SARC’s cancellation policy**.

Ineligibility

If your organization has three (3) outstanding invoices for COMPASS administration fees, totaling \$135.00, for more than 30 days, your organization’s ability to access in-person and online training under COMPASS will be suspended until all invoices have been paid. After payment has been received, employees from your organization may once again register for COMPASS in-person and online training.

If at any time your organization’s SARC Membership lapses, your COMPASS promo/coupon code will be terminated and will only be re-activated upon your membership being reinstated.

Contact Us

If you have any questions about these Terms and Conditions, please feel free to contact Mindy Bonderoff, Facilitator of Education and Training, at mbonderoff@sarcan.sk.ca.

SARC reserves the right to change these conditions as necessary; all COMPASS eligible Members will be notified of any changes.

Your organization’s continued use of the COMPASS promo/coupon code and the COMPASS Training Package will signify your acceptance of any adjustment to these terms.

