



SUPPORTED EMPLOYMENT
TRANSITION INITIATIVE

Supported Employment Transition Initiative (SETI) Call for Proposals 2012 – 2013

What Is the SETI Call for Proposals all about?

- Community Based Organizations (CBOs) have an opportunity to receive pilot project funding for a supported employment initiative. The fund can assist agencies in such areas as:
 - The delivery of supported employment programs,
 - Business networking; and,
 - Enhanced access to generic employment services.

The Supported Employment Transition Initiative (SETI) provides funding to support the development and delivery of employment services for persons with disabilities in Saskatchewan. The SETI Project Coordinator provides guidance and support to individual SETI projects. Mandatory training is also provided at the start of SETI projects. Meetings hosted by the Project Coordinator occur at least twice per year in order to provide projects with an opportunity to review their progress with one another and exchange best practices.

Approximately \$330,000.00 is allocated annually. During the 2011 – 2012 fiscal year six projects successfully attained funding at an average of \$47,000.00 each.

Criteria:

Your proposal must describe the following:

- How does your proposal enhance a current employment program initiative?
- How does your proposal support a citizenship philosophy?
- Provide a letter from your local Career and Employment Services office to ensure they are aware of your project.
- Who are your existing or new partners (either interagency or business)?
- The community's need for a Supported Employment initiative.
- The outcomes you expect to achieve from the initiative.
- The methods and strategies you will use to bring about those outcomes. To determine the best strategies, you will need to have thought about what barriers are preventing the desired outcomes from happening now. Your strategies will be designed to overcome the barriers identified.
- The plan for evaluating/measuring your outcomes.
- How the initiative or product will be sustained and/or maintained into the future.

Preference will be given to:

- New initiatives.
- Projects that measure the need and impact of "job maintenance".
- Projects with contributing partners.
- Transition of youth from school to work.
- New initiatives as they relate to the aboriginal population.
- Projects that transition people off forms of social assistance support.

The primary role is to support initiatives from member agencies of the Saskatchewan Association of Rehabilitation Centres (SARC). However, initiatives sponsored by non-SARC agencies will also be considered. All proposals are considered on a case-by-case basis, based on priorities determined by the SETI steering committee.

Decisions related to funding approval and amounts are vested in the SETI steering committee, hosted by SARC. The primary function of the Steering Committee is to set funding priorities, make funding decisions based on those priorities, review progress of projects and share information about employment-related initiatives from their respective areas of business.

For assistance or additional information, please contact:

Joy McKinnon

Supported Employment Transition Initiative Coordinator

Box 66, Spy Hill, SK S0A 3L0

Phone: (306)933-0616



SUPPORTED EMPLOYMENT
TRANSITION INITIATIVE

APPLICATION TEMPLATE

SUPPORTED EMPLOYMENT TRANSITION INITIATIVE (SETI)

GENERAL INFORMATION: 2012 – 2013

Name of Key Contact
& Organization:
Address:
City:
Postal Code:
Phone Number:
Fax Number:
Email:

SETI Outcomes for April 1, 2012 – March 31, 2013

- *Individuals with disabilities will prepare for, find, and maintain employment.*
- *Supported employment tools, products and practices are developed and implemented to contribute to employment success of individuals with disabilities.*
- *Skills and competencies of supported employment practitioners are developed.*

1. Briefly describe how your proposal meets one or more of the SETI Outcomes listed above. *(Please try to limit your response to a maximum 500 words.)*

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2. Briefly describe the purpose of your project. *(Please try to limit your response to a maximum of 500 words.)*

3. Identification of partners.

- a. Include name and phone number for each partner.
- b. Describe what each partner's interest and contributions to your project will be.
- c. Provide a letter of support from each partner (Include your CanSask letter of acknowledgement).

(Complete if you HAVE NOT received SETI funding previously for this particular project.)

Partner	Contact Person	Phone Number	Interest in Project	Contributions (Financial / service/ in-kind)

4. Identification of partners.

- a. Include name and phone number for each partner.
- b. Describe what each partner's interest and contributions to your project will be.
- c. Provide a letter of support from each partner (Include your CanSask letter of acknowledgement).
- d. Clearly state the ongoing commitment your partners have made in the previous year(s) of funding. What is their investment in your supported employment program?

(Complete if you HAVE received SETI funding previously for this particular project.)

Partner	Contact Person	Phone Number	Interest in Project	Contributions (Financial / service/ in-kind)

5. Describe the activities you plan to implement in order to pursue the SETI goals/ outcomes identified on page one. Describe how the impact of the activity will be measured.

Activity	Which SETI outcome will this address	How will results be measured?

6. If your project requires maintenance beyond the end of the fiscal year, how do you or your partners intend to sustain / maintain the project beyond the initial funding period?

7. Complete the following proposed budget outline:

	Total	In-kind from SARC Member	Amount Requested
Salary			
Benefits (MERC)			
Accounting			
Office Supplies			
Travel			
Staff Development			
Promotion / Publicity			
Advertising			
Purchased Services			
Client Resources			
Evaluation Expenses			
Bank Charges			
Insurance			
Other Expenditures (specify)			
TOTAL			

I hereby certify that the information contained in this application is accurate and complete.

Signature:

Note: Upon approval, agencies will be expected to develop a detailed work plan prior to the start of the funding. Quarterly reports on progress to date and financials will be expected, as well as a final report. Funds will be provided in installments, upon satisfactory acceptance of all reporting requirements.

SUBMIT COMPLETED APPLICATION TO:

SETI Steering Committee
 C/o Joy McKinnon
 Box 66
 Spy Hill, SK S0A 3L0

Must be RECEIVED no later than Wednesday, February 1, 2013 @ 5:00 p.m.

Fax: (306) 534-2141 OR email: jmckinnon@sarc.sk.ca